

Human Safety - Creating a Plan

Who was identified as being at risk in the risk assessment?	Outcomes	Considerations	Actions for plan
How will everyone on site be aware of a fire occurring?			
Where should members of the public assemble in the event of a fire alarm and how do they know where the assembly point is?			
Who should be responsible for ensuring members of the public are assembled at the correct place			
Who will chaperone those at the assembly point and provide information / point of contact?			
How can you account for all visitors on site?			

If an attendance by the fire service is required how will people be prevented from leaving the site and blocking access for emergency vehicles?	Outcomes	Considerations	Actions for plan
How can you account for the whereabouts of staff if the fire alarm sounds?			
If credible signs of fire, who should be responsible for ensuring the fire service has been called?			
If believed to be a false alarm, who is expected to assess the problem and rectify?			
If not immediately obvious, who can interrogate the fire alarm panel and locate the source of a problem?			

If fire is affecting animal housing, who could be expected to make decisions about evacuation tactics and deploy competent staff?	Outcomes	Considerations	Actions for plan
In what situations could staff tackle a fire?			
Who will provide accurate information to the first attending fire incident commander about the current plan and any activity?			

Notes: